

DOVER CONDOMINIUMS

STRATA PLAN 1983

#44 - 6715 DOVER ROAD, NANAIMO, BC, CANADA, V9V 1L8
Web-page : www.sp1983.org

Moving Procedures

All moves are to be scheduled and monitored by Strata SP1983.

1. To **schedule a date** for move-in or move-out:
 - Written notice indicating date of move, to be sent one week prior to The Strata Corporation, #44 - 6715 Dover Road, Nanaimo, BC V9V 1L8 or e-mail wkorb@shaw.ca.
2. To **schedule a time** for move-in or move-out:
 - To arrange a time, please call 250-751-5500 to contact Strata at least 2 days prior to date of move. This will allow Strata time to arrange a supervisor and have the elevator pads installed.
3. All moves must be conducted **within 4 hours**, between 8:00 a.m. and 8:00 p.m. and through the front entrance of the building.
4. There is a **\$150.00 move-in fee and \$150.00 move-out fee** payable to Strata SP1983. Payment to be mailed to Strata SP1983, #44 - 6715 Dover Road, Nanaimo, BC V9V 1L8, or placed in the Strata Mail Box in the door across from the Rec Room on the 1st floor, prior to the move.
5. All move-in requests for rental units must be accompanied by a Form K.
6. Deviation from these procedures will result in a fine against the strata lot.

Regards,
Strata Corporation 1983